

KMS School Community Council Meeting
October 9, 2025
1:00pm in Mr. Glover's room at KMS

1. Welcome and Attendance - Mr. Bateman welcomed those in attendance. In attendance were Julie McQuivey, Elizabeth Smith, Cassie Heaton, Amber Hooper, Megan Walker (virtual), and Principal Bateman.
2. Watch training video:
 - District School Community Council- Council membership, rules and order and procedures, election processes <https://www.youtube.com/watch?v=olNpazIWq8k>
3. Review and Revise Rules of Order and Procedures – the 2024-25 Rules of Order were reviewed. Amber Hooper motioned to adopt the 2024-25 Rules of Order and Procedures with some minor clarification about having the chair abstain from voting if there is a tie. Julie McQuivey seconded the motion. The motion passed unanimously. The parents group of Community Council appointed Cassie Heaton as the additional parent representative since there is one more spot to fill and no applicants. All parent members were unanimous.
4. Nominations of Chair, Vice Chair, and Secretary/Explanation of seats and elections- Mr. Bateman led the council in a brief description of positions. Following the discussion, the floor was opened for nominations. Julie McQuivey nominated Elizabeth Smith to be chair. Cassie Heaton seconded the motion. The motion passed unanimously. Julie McQuivey nominated Cassie Heaton to be vice chair. Amber Hooper seconded the motion. It passed unanimously. Megan Smith was appointed as the secretary.
5. Contact information was gathered from the Community Council Members and will be posted on our school's website- a signup sheet was passed around for gathering of the information.
6. School Community Council timeline handouts were reviewed. These included the Training Newsletter, Website Requirements, and Timelines.
7. Schedule future meetings - the meeting schedules was approved to be held as follows: Mostly Thursdays, October 9, November 20, January 8, February 10 (review plan), Mar 3 (approve/sign final plan), Apr 23.
8. Upcoming KMS Calendar - Items were reviewed and can be accessed through the school calendar link on the Kanab Middle School webpage.
9. Other - No other items were brought for discussion.
10. Adjourn – Julie McQuivey motioned to adjourn the meeting. Elizabeth Smith seconded. The meeting was adjourned by unanimous vote.