

# Kanab Middle School



## Student Handbook

2026-27

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# Message to Parents

We are excited for a new school year! As a faculty and staff, we are enthusiastic about our schedule and the benefits that it will bring to your child. As the school year progresses, please know that we have an open-door policy at KMS. The faculty and staff at Kanab Middle School have always regarded parental involvement as vital to student achievement. We encourage you to participate as school volunteers and to schedule conferences with teachers or the principal as needs arise.

We encourage you to serve on our School Community Council. Parents who serve on the council are elected by parents and serve two-year terms. Elections take place in August. Any parent who is interested in serving may declare him/herself to be a candidate and notify Mr. Bateman of their desire to serve.

We keep you informed of school events through the KMS school website at <https://kms.kanek12.org> and through Blackboard, our school notification system. We strongly encourage you to keep an active up-to-date phone number and email on file with the school as we use these as a means for regular communication. We will no longer distribute and mail home a monthly calendar. All calendars will be located as a link on the homepage of our school website or on the Binderly app. They can be printed as needed. All important information, school policies, and the monthly calendar can be found on our school or district webpage and can be made available in the school office upon request. Our school counselor meets individually with you and your child through the CCR process. We encourage you to interact with your child's teachers on a regular basis and to go "online" to monitor your child's performance at school (talk to the school secretary for an internet password).

As a school faculty, we have aligned our curriculum, instruction, and assessments to meet The Utah State Standards. We will communicate with you regularly regarding your child's performance at school. We will provide extended learning time to struggling students and provide accelerated, high-quality curriculum that enables all students to achieve challenging standards. We will maintain a safe climate conducive to student learning. Finally, we will conduct ourselves in a professional and exemplary manner.

As you are a very important part of your child's learning, we encourage you to ensure your child attends school every day. We encourage you to monitor homework and grades regularly checking SIS/Aspire. Canvas is also a great tool to view assignments and content. Please see that your child gets proper nutrition and rest and encourage be in regular contact with teachers and administration to ensure your child's success.

If we work together, we will achieve fantastic results!

Sincerely,

Principal Bateman & Staff

# Welcome to Kanab Middle School

Work Hard Be Prepared Act Responsibly Have Fun

Students at KMS are expected to practice good citizenship both on and off campus. Students are required to attend school, complete assignments, and follow all school rules and guidelines. Students are expected to conduct themselves in a quiet and respectful manner.

Rewards are given to students who do their best.

*We are Responsible. We are Respectful. We have Integrity. We are Safe!*

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## KMS Mission Statement

At Kanab Middle School, our mission is to provide students with the skills, experiences, and support they need to recognize and optimize their full potential and develop into lifelong learners. We are committed to providing EXCELLENT instruction in a safe and nurturing school environment and believe that every child can learn through the cooperation of school, community, parents and students.

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## KMS Staff: We are here to help you succeed.

### Admin

Principal: Mr. B. Bateman  
Counselor: Ms. A. Hooper  
Secretary: Mrs. K. Blake

### Support Staff

Mrs. Felish, Librarian  
Mrs. A. Mee, Para Educator  
Mrs. A. Glazier, Para Educator  
Mrs. E. Cox, Para Educator  
Mr. G. Federkeil, Head Custodian

### Teachers

Mrs. J. Josie: Math 7, STEM, & Study Hall  
Mrs. K. Wagner: Math 8, PE  
Mr. M. Fox: Social Science 7-8  
Mr. B. Palmer: Science 7-8, STEM, Yearbook  
Mr. C. Johnson: LA 7-8  
Mr. M. Glover: CTE, CS, Dig Lit, PE & Utah Studies  
Mr. K. Orton: CTE  
Mrs. N. Houston: Art  
Mrs. M. Terry: Band, Choir, Guitar  
Mrs. A. Hale: Sped  
Mrs. K. Orton: Read 180  
Mrs. S. Stewart: ELA 7 & Dance  
Mrs. N. Barney: CTE  
Mr. B. Orton: Health  
Mrs. A. Hooper: Character Ed

# Kanab Middle School 2026-27

August '26						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
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30	31					

September '26						
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October '26						
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November '26						
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December '26						
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January '27						
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10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

February '27						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March '27						
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21	22	23	24	25	26	27
28	29	30	31			

April '27						
Su	M	Tu	W	Th	F	S
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11	12	13	14	15	16	17
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May '27						
Su	M	Tu	W	Th	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					







**First Day of School:**  
August 18<sup>th</sup>

**Last Day of School:**  
May 28<sup>th</sup>

**8<sup>th</sup> Grade Promotion:**  
May 27<sup>th</sup>

**Awards Assembly:**  
May 26<sup>th</sup>

1st Midterm – September 16
End 1st Term – October 16
2nd Midterm – November 18
End 2nd Term – December 18
3rd Midterm – February 9
End 3rd Term – March 16
4th Midterm – April 27
End 4th Term – May 28

-  School Closed/ Holidays
-  Teacher In-Service Day (No School for Students)
-  Half Day/Friday Schedule
-  1<sup>st</sup> Day and Last Day of School
-  Opening Institute Day (No School for Students)
-  Parent Teacher Conf (No School for Students)

## Kanab Middle School 2026-27 Calendar

Friday	August 7, 2026	New Student Registration
Monday	August 10, 2026	8th Grade Registration
Tuesday	August 11, 2026	7th Grade Registration
Tuesday	August 18, 2026	First Day of School
Tuesday	August 18, 2026	Back to School Night starting at 5:30pm
Monday	September 7, 2026	Labor Day - No School
Wednesday	September 16, 2026	1st Midterm
Monday	September 28, 2026	Professional Development Day - <b>No School For Students</b>
Wednesday	September 29, 2026	Parent Teacher Conferences- <b>No School for Students</b>
Friday	October 16, 2026	End of 1st Term
Monday-Tuesday	October 19 & 20, 2026	Fall Break - No School
Wednesday	November 18, 2026	2nd Midterm
Wednesday	November 25, 2026	Half Day Schedule
Thursday - Friday	November 26 & 27, 2026	Thanksgiving Holiday - No School
Friday	December 18, 2026	End of 2nd Term
Monday	December 21, 2026	Christmas Vacation until Jan. 5 (Students)
Monday	January 4, 2027	Professional Development Day - <b>No School For Students</b>
Tuesday	January 5, 2027	School Resumes
Monday	January 18, 2027	Martin Luther King Day - No School
Tuesday	February 9, 2027	3rd Midterm
Monday	February 15, 2027	Presidents Day - No School
Tuesday	March 9, 2027	Parent Teacher Conferences- <b>No School for Students</b>
Tuesday	March 16, 2027	End of 3rd Term
Monday - Friday	March 29-April 2, 2027	Spring Break-No School
Tuesday	April 27, 2027	4th Midterm
Thursday	May 27, 2027	Half Day Schedule-8th Grade Promotion @ KHS
Friday	May 28, 2027	Last Day of School - Out at 12 pm-End of 4th Term

### KMS Bell Schedule

Monday - Thursday		Friday/Half Day	
Breakfast	7:45-7:55	Breakfast	7:45-7:55
1	8:00-9:12	1	8:00-8:50
2	9:16-10:28	2	8:54-9:44
Snack	10:28-10:36	3	9:48-10:40
3	10:40-11:52	Lunch	10:40-11:10
Lunch	11:52-12:23	4	11:14-12:06
4	12:27-1:39	5	12:10-1:00
5	1:43-2:55	<b>Terms</b>	
<b>Assembly Schedule</b>		1st- 42 days	Aug 12-Oct 16
Breakfast	7:45-7:55	2nd- 41 days	Oct 21-Dec 18
1	8:00-9:00	3rd- 49 days	Jan 5-Mar 16
Assembly	9:04-10:04	4th- 48 days	Mar 17-May 28
2	10:08-11:08	<b>Awards Assembly</b>	
3	11:12-12:14	Friday, May 28, 2027	
Lunch	12:14-12:45	<b>8th Grade Promotion</b>	
4	12:49-1:51	Thursday, May 27, 2027	
5	1:55-2:55	<b>Parent Teacher Conferences</b>	
<b>Back to School Night</b>		Tuesday, September 29, 2026	
Tuesday, August 18, 2026		Tuesday, March 09, 2027	

# Kane School District

## 2026 - 2027 School Calendar

August '26						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

School Days: 10

September '26						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

School Days: 20

October '26						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

School Days: 20

November '26						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

School Days: 19

December '26						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

School Days: 14

January '27						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

School Days: 18

February '27						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

School Days: 19

March '27						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

School Days: 20

April '27						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

School Days: 20

May '27						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

School Days: 20

September 28 (Data Day)  
 January 4 (Data Day)  
 Teacher Contract Days - 184  
 District Data Day - 2  
 4 Quality Teaching days  
 approved by the district

End 1st quarter - October 16  
 End 2nd quarter - December 18  
 End 3rd quarter - March 16  
 End 4th quarter - May 28  
 Graduations - LPS May 26,  
 KHS May 28, VHS May 28



School Closed/ Holidays



Half Day



Opening Institute



Teacher in-Service Day (no school for students)



First and Last Day of School

## **Kanab Middle School Bell Schedule 2026-27**

### **Monday – Thursday**

Breakfast	7:45 am – 7:55 am
1 <sup>st</sup> period	8:00 am – 9:12 am (72)
2 <sup>nd</sup> period	9:16 am – 10:28 am (72)
Snack Time	10:28 am – 10:36 am (8)
3 <sup>rd</sup> period	10:40 am – 11:52 am (72)
<b>7<sup>th</sup>/8<sup>th</sup> Grade Lunch</b>	11:52 am – 12:23 pm (31)
4 <sup>th</sup> period	12:27 pm – 1:39 pm (72)
5 <sup>th</sup> period	1:43 pm – 2:55 pm (72)

### **Friday/Half Day**

Breakfast	7:45 a.m. – 7:55 a.m.
1 <sup>st</sup> period	8:00 a.m. – 8:50 a.m. (50)
2 <sup>nd</sup> period	8:54 a.m. – 9:44 a.m. (50)
3 <sup>rd</sup> period	9:48 a.m. – 10:40 a.m. (52)
<b>Lunch</b>	<b>10:40 a.m. – 11:10 a.m. (30)</b>
4 <sup>th</sup> period	11:14 a.m. – 12:06 p.m. (52)
5 <sup>th</sup> period	12:10 p.m. – 1:00 p.m. (50)

### **Assembly Schedule**

Breakfast	7:45 – 7:56
	8:00 – 9:00 (60)
	9:04 – 10:04 (60)
	10:08 – 11:08 (60)
	11:12 -12:14 (62)
<b>Lunch</b>	12:14 – 12:45 (31)
	12:49 – 1:51 (62)
	1:55 – 2:55 (60)

**KANAB MIDDLE SCHOOL FEES  
2026-2027**

**School Fees**-All students are required to pay these fees. Fee waivers are available through the front office.

**If enrolled in Band or PE:**

PE Clothes	Shorts	\$10.00	T-shirts	\$10.00 (or bring your own athletic clothes and shoes)
Band	Concert Attire \$20.00 (or bring your own) School Instrument Rental- Highly recommend to rent or bring your own instrument in working condition. Private instrument rentals could be maximum of up to \$150/month. Used School Instrument Option-(\$20 per month or \$150 per year paid up front) Instruments based on availability.			

**Optional Costs**-Fee Waivers do not apply to these expenses

Yearbook	\$20.00
School Pics	(variable)
Padlock for Locker	\$5.00 (If bring own lock, office requires a key or code)

**Other Possible Fees-**

Chromebook	Broken-\$25.00	Lost-\$200.00
Library Books	Damaged or Lost-Determined by library	

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## **Food Service**

School breakfast and lunch are available every day.

Parents: Please be proactive in keeping meal balances up to date. You will receive notice if your account becomes delinquent. You may now make lunch payments online on our school website.

Free and reduced applications are available online on the school website, in your SIS portal and in the school office. Students may bring a sack lunch. KMS is a closed campus. Students are NOT allowed to leave for lunch unless a parent or guardian has signed them out. This should only be on an infrequent basis as attendance is important.

## Student Information System (SIS)/Canvas

We ask that all parents create an SIS login for their students. Parents are able to monitor student lunch account balances, apply for free/reduced lunch, monitor grades and access and manage important information like emergency contacts, and change of personal information. Canvas (digital platform) is a big part of secondary education. This can be accessed and viewed using an Observer Role. Please contact the front office if needing help getting the parent/guardian SIS or Canvas portal setup.

## Attendance

Parents, please notify the school secretary if your child is going to miss school by calling 644-5800 or sending an e-mail to our school secretary, Terri Glover, at [glovert@kane.k12.ut.us](mailto:glovert@kane.k12.ut.us). **Absences must be excused within 48 hours.**

**Excessive unexcused absences will result poor grades and a referral to the school district attendance committee for action. This could result in a court referral.**

Tardiness is handled by the classroom teacher. **Tardies will not be excused**, but students can make up tardiness with the classroom teacher. There is a 15-minute payback penalty after school for each class tardy. Tardiness results in poor citizenship grades and interferes with incentive activity participation. Please be on time. **If your child is more than 15 minutes late to class, he/she will be marked as absent for the class period.**

**Again, tardies CANNOT be marked as excused.**

Students **will NOT** be allowed to leave campus during the school day unless they are signed-out in the office by a legal parent or guardian or listed emergency contact. High School students are not allowed to pick up their siblings. Emergency contacts can be managed through SIS by the parent/guardian. **Signed notes and phone calls will not be used to allow students to leave.**

## Confidentiality

Legal names are used on all school records. Students are publicly recognized in the local newspaper by name for achievement, unless requested otherwise. Release of student information on the internet requires parental permission. FERPA rules and restrictions are also enforced.

## Visitors

**All** visitors are required to check in at the school office. Due to liability issues and the disruption of our school routine, student visitors are not allowed.

## Dress Code

A standard of dress contributes to improved school safety, school discipline, increased academic performance and more orderly behavior. Extreme dress or grooming which distracts from the educational process, disrupts school, or does not comply with acceptable community standards is not allowed.

1. Ear gauges and exaggerated body piercings are not permitted and must be removed during school hours. If in question, ask administration before any changes are made.
2. Hats are allowed throughout the school day unless a teacher asks for their removal within their classroom. Hats shall not obstruct the view of other students during class and comply with the standards outlined in points 5 and 6 below. Bandanas and beanies are prohibited during the school day. Hoodies are permitted, but the hood must be kept off while inside the building.
3. Clothing must cover the entire torso, including the stomach, midriff, shoulders, cleavage, lower chest area, back, and buttocks. Prohibited items include tank tops, halter tops, tops with spaghetti straps, strapless tops, and backless tops. Shorts, including spandex shorts, must be midthigh.
4. Pants cannot be sagged or worn below the tailbone. Shorts, skirts and dresses must cover the undergarments (no holes exposing undergarments or where private areas are).
5. Clothing relating to drugs, alcohol, tobacco, illegal activity, and/or obscenities is not allowed. Clothing that portrays disrespect toward any race, culture, religion, sexual orientation or gender is also not allowed.
6. Gang clothing is not allowed (colors, symbols, chains, names, etc.).
7. PE specific clothing is to be worn only during PE. It is expected students change into their regular school clothes before and after.
8. Safe and appropriate footwear must be worn at all times to ensure personal safety and good hygiene. No stockings or bare feet allowed.

Students who violate these standards will be cited and asked to change or be sent home for the day. 3 citations = 1-day suspension.

## Medication/Health Plans

If your child requires prescription or over-the-counter medication during school hours, you must have a “Permission to Administer Medication Form” on file in the school office. It

must be signed by both you and your doctor. Middle school students are not to carry or self-administer medication on school premises without this form. See District Policy FDAC for more clarification. A health care plan is necessary ONLY if your child needs to be medicated while at school (including over-the-counter medications).

Children who may require emergency medications, including glucagon or epinephrine, will also need a health care plan. Please contact the school nurse if your child needs a health care plan or if you have any questions. School Nurse: Whitney McGuire [mcguirew@kane.k12.ut.us](mailto:mcguirew@kane.k12.ut.us)

## **Transportation**

Parents can drop students off in the morning in the bus lane or outer drop-off area. Please move quickly so you do not block buses. After school, students must be picked up in the outer pick-up areas. Please do not use the bus lane at this time. Refer to traffic signs if you have a question. Students who walk to school should cross Hwy 89A at the marked crosswalk in front of the Kanab Fire Station. See Safe School's Map on our school website under the parent section. Students should always stay on sidewalks when crossing through church and school parking lots. Students should be alert and attentive when crossing parking lot entrances and exits. Students should not "hang out" at Kanab Middle or Kanab High School before or after school hours unless attending an event with parental permission.

## **Things to Avoid**

Avoid the following: violence of any kind, swearing, gossiping, making threats, passing notes or sending mean e-mails/texts, teasing, bullying, harassing others, being disrespectful to substitute teachers, touching in an unwanted manner, fighting or promoting fights, refusing to follow rules, being disrespectful to adults, etc. These behaviors always result in disciplinary action, including suspension when appropriate.

## **Behaving on the Bus**

Students must remain seated when riding on a school bus controlling hands, feet and mouth. Students should report any inappropriate conduct to chaperones or bus drivers. Students who are harassed by other students should report the misconduct to the bus driver. All garbage should be disposed of in containers on the bus. Students and parents are required to sign a form indicating their willingness to abide by and support all bus rules and guidelines on all trips. 1<sup>st</sup> Offense-Warning 2<sup>nd</sup>-Written Warning 3<sup>rd</sup>-3 days off bus 4<sup>th</sup>-10 days off bus 5<sup>th</sup>-loss of bus riding privileges for year. Consequences may be escalated higher than a warning depending on severity of offense.

## **Classroom Rules and Expectations**

Teachers will inform you about their classroom rules and expectations at the beginning of the

school year or term. They will also be posted in each room. Information about each of your classes on course disclosure statements can be found on CANVAS or will be sent home. This information includes classroom grading policy, course content, assignment due dates, testing and retesting policies, make up work allowances, behavior, and class rules and their consequences.

## **Valuables**

Please don't bring money or valuables to school. If you do, take them to the office for safekeeping. We cannot be responsible for lost or stolen money or items, but we will do everything we can to help you recover them. You can report substantial losses to the Kanab City Police.

## **Misbehaving in Class**

We expect students to behave in every class. Students may lose privileges of attending a class if they do things that interfere with the teacher or keep other students from learning. If a student misbehaves, the teacher will ask them to stop, giving them a warning.

If the misbehavior continues, the teacher will help the student find ways to learn to behave appropriately making other adjustments by possibly moving them to another class, etc. If the misbehavior still continues, the teacher will make parent contact. If none of these actions resolve the problem, the student will be sent to the principal.

The principal may suspend the student from school if the behavior is ongoing or serious in nature. The principal may also take away some of the student's school privileges. Parents please assist us with resolving misbehavior early as it takes away from learning and having fun.

## **Skateboards, Bicycles, or ATVs**

Skateboards and bikes can be used for transportation to and from school but cannot be ridden during the school day or anytime on school campus. Misused skateboards or bicycles will be confiscated and returned to a parent/guardian. ATVs, dirt bikes, UTVs may not driven on school grounds or be parked on school property during school hours.

## **Nuisance Items**

Nuisance items may include, but are not limited to: bouncy balls, balloons, sunglasses, hats, laser pointers or anything that might cause a disruption. Nuisance items are confiscated, given to the principal, and only returned to a parent. DO NOT bring weapons, or items that resemble weapons to school, even toys. This can result in immediate suspension and/or

expulsion.

## **Bullying**

Students at KMS have the right to feel safe and happy at school. Instances of bullying are taken seriously and result in disciplinary action. Student bullying" means one or more students, with the intent to cause harm, repeatedly committing a written, verbal, or physical act against another student, or engaging in a single egregious act toward another student involving an imbalance of power, that: (i)creates an environment that a reasonable person would find hostile; and (ii)interferes with a student's educational performance, opportunities, or benefits. (b)"Student bullying" does not mean instances of: (i)ordinary teasing, horseplay, argument, or peer conflict; (ii)reasonable correction of behavior by a school employee; or (iii)reasonable coaching strategies and techniques by a school employee who is a coach. Students are required to report incidences of bullying to any adult at school. Investigations of bullying incidences are directed by the principal in conjunction with the school counselor.

Students who continually and/or intentionally bully after receiving a verbal or written warning will face disciplinary action in the form of suspension from school. Students will be reported to the police if the nature of the incident warrants it. Support programs are offered by the counselor.

A link to the full KSD Bully/Hazing policy can be found on our district's website at <https://kanek12.org/wp-content/uploads/2024/10/FGAD-Student-Rights-and-Responsibilities-Bullying.pdf>

## **Lockers**

All students are assigned a locker and issued a combination lock. These are property of KMS. Lockers and personal items can be inspected by the principal or designee at any time with probable cause. Students are expected to keep their lockers clean and free of permanent marks. We suggest that students keep lockers locked at all times to prevent theft and loss of personal items.

## **Assembly Rules and Guidelines**

School assemblies and activities are held to reward, educate, build school spirit, and have fun. All assemblies and activities must be appropriate for middle school-aged students. Advisor and principal approval are required. Remember:

- No profanity.
- No names, titles, or music that is inappropriate, profane, offensive, or sexually explicit.

- Nothing that demeans or devalues any individual or group.
- Nothing that causes damage to school or individual property.

## Electronic Devices and Cell Phones

The administration, faculty, School Community Council, and the students of Kanab Middle School support the use of technology in education. Electronic devices are an asset to the learning environment but if misused can be a distraction to the teaching and learning process.

- Electronic devices may be used before the first bell, after the last bell, and for educational purposes under the direction of the teacher.
- Devices must be turned off and kept out of sight at all other times during the school day.
- Devices with photo taking capabilities may not be used in locker rooms, restrooms or shower facilities.
- Earphones are available in the library for students to check out. Air pods should remain at home as they are valuable and can be a distraction to the learning environment. Only wired headphones are allowed at school.
- AI-smart glasses are not allowed at school anytime.

Cell phone misuse will result in the following, unless other policies have been violated. If other policies have been violated, they are subject to applicable consequences.

- First offense-Device will be taken to the front office for the remainder of the day and may be picked up when a student is ready to leave school and parent/guardian will be notified.
- Second offense-Device will be taken to the front office and a parent is required to retrieve the phone from the front office.
- Third offense-Device will be taken to the front office and a meeting will be set up and may result in the device being left in the front office daily or left at home.

Misused electronic devices must be surrendered to school staff upon request. A student is suspended from attending school until the device is surrendered.

A phone is available in the office for student use during academic time for emergency purposes, but requires permission from the classroom teacher (during class) and office secretary (during breaks). Parents should continue to call the school for any emergency situation.

**PARENTS: PLEASE support us in this policy. Please do not call or text your child's cell phone during the school day. We are happy to relay any messages to students immediately upon your request to the front office.**

Kanab Middle School does not assume responsibility for theft, loss, or damage of a cell

phone or electronic device. The school reserves the right to define the educational value of any new electronic wireless communication device that may become available to the general public in the future and to prohibit its use if it has little or no educational value or if such use creates teacher or learner distraction or disruption.

## **Bathrooms**

Boys are not to be in girl's facilities and girls are not to be in boy's facilities. The term "boys" and "girls" are defined as the biological sex.

## **PDA-Public Display of Affection**

Public Displays of Affection (PDA) are generally prohibited on school grounds, except for hand holding, which is acceptable. Prohibited behaviors include kissing, hugging, sitting on each other's laps, and any other forms of intimate physical contact. Staff and faculty will enforce this policy, and violations may result in disciplinary actions. This policy helps maintain a respectful and focused educational environment.

## **Computer & Network Acceptable Conduct & Use Policy**

The complete policy is available in the school office.

*Please Note:* When a student signs the Acceptable Use Policy individually or in a handbook, it is also referring to this and other board approved and published District Policies. Kane School District provides a wide array of technology resources for student use. This agreement, along with any student handbook in each school, outlines appropriate use and prohibited activities when using technology resources. Every student is expected to follow all guidelines stated below, as well as those given orally by the faculty & staff, and to demonstrate good citizenship and ethical behavior at all times.

In accepting this agreement, students acknowledge the following rules and conditions:

As a Kane School District student, I understand that my school network and email accounts are owned by the district and are not private. Kane School District has the right to access my information at any time.

### **GOVERNMENT LAWS:**

I will use computers in conformity with laws of the United States and the State of Utah. Violations include, but are not limited to, the following:

1. Criminal Acts – These include, but are not limited to, "hacking" or attempting to access computer systems without authorization, harassing email, cyberstalking, child pornography, vandalism, and/or unauthorized tampering with computer systems. (A list of Federal statutes from the United States Department of Justice is below as Appendix A).

2. Libel Laws - Publicly defaming people through the published material on the Internet, email, etc...

3. Copyright Violations - Copying, selling or distributing copyrighted material without the express written permission of the author or publisher (users should assume that all materials available on the Internet are protected by copyright), engaging in plagiarism (using other's words or ideas as your own).

#### NETIQUETTE and ACCEPTABLE USE:

A. I understand that passwords are private. I will not allow others to use my account name and password or try to use that of others.

B. I will be polite and use appropriate language in my email messages, online postings, and other digital communications with others. I will not use profanity, vulgarities or any other inappropriate language as determined by school administrators.

C. I will use email and other means of communications (e.g. blogs, wikis, chat, instant messaging, discussion boards, etc.) responsibly, according to District policy. I will not use computers, cell phones, personal digital devices or the Internet to send or post hate or harassing mail, make discriminatory or derogatory remarks about others, or engage in bullying, harassment, or other antisocial behaviors at school.

D. I understand that I am an ambassador for the school in all my online activities. I understand that what I do on social networking websites should not reflect negatively on my fellow students, teachers, or on the district and will use such sites according to district policy. I understand that I will be held responsible for how I represent my school and myself on the Internet.

E. I understand that masquerading, spoofing, or pretending to be someone else is forbidden and potentially illegal. This includes, but is not limited to, sending out email, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else's name as a joke.

F. I will use district computer resources responsibly. I will not access or transmit immoral, obscene, pornographic, profane, lewd, vulgar, rude, defaming, harassing, threatening, disrespectful, or otherwise inappropriate images or information, or receive such information from others. I understand that I am to notify an adult immediately if by accident I encounter materials that violate appropriate use.

G. I will use district technology resources productively and responsibly for school related purposes. I will not use school computers to play games or download, or participate in internet interactive games. I will not use any technology resource in such a way that would disrupt the activities of other users.

H. I will not attempt to bypass security settings or Internet filters or proxies, or interfere with the operation of the network by installing illegal software, shareware, or freeware on school computers, or by using cell phones, PDA's, or EVDO devices.

I. I will not load any software on school or district computers for which the school or district does not have legal licenses.

J. I understand that vandalism is prohibited. This includes but is not limited to modifying or destroying equipment, programs, files, or settings on any computer or other technology

resource.

K. I will respect the intellectual property of other users and information providers. I will obey copyright guidelines. I will not plagiarize or use others' work without proper citation and permission.

L. I will not use or access files, software, or other resources owned by others without the owner's permission. I will use only those district network directories that are designated for my use or for the purpose designated by my teacher.

M. I will follow all guidelines set forth by the district and my teachers when publishing schoolwork online (e.g. to a website, blog, wiki, discussion board, podcasting or video server).

N. I understand the Internet is a source for information that is both true and false, and that the school is not responsible for inaccurate information obtained from the Internet.

O. I understand that the district administrators will deem what conduct is inappropriate use, if such conduct is not specified in this agreement.

P. I agree to abide by all internet safety guidelines that are provided by the school and to complete all assignments related to Internet safety.

## Safe School Policy

This is a summary. A complete copy is available in the school office.

A student may be suspended from school for any of the following conduct in a school building, on school property, or at any school sponsored activity, or when it occurs in the presence of or is directed at or against another student or a district employee:

- Willful disobedience or defiance of authority.
- Willful destruction or defacing of school property.
- Behavior which poses an immediate threat to the welfare, safety or morals of other students or school personnel.
- Behavior which interferes with the educational process.
- Possession, use, or being under the influence of an alcoholic beverage or controlled substance.
- Sells, gives, possesses, or distributes tobacco products.
- Possession, control or actual or threatened use of a real, look-alike, or pretend weapon.
- Explosive or flammable liquids, powders, or materials.
- Sale, control, delivery, transfer or distribution of a drug or controlled substance.
- Assaults a member of the school staff or other individual or student.

The principal may suspend a student for a period not to exceed 10 days. Serious violations of the Safe School Policy will result in a referral to the superintendent, with a recommendation that the suspension exceed 10 days. Any suspension of a student with a disability for more than 10 days constitutes a change in placement and requires action by the Special Education Committee. If the suspension involves a student who brought a real, look-

alike, or pretend firearm, explosive or flammable material, the student will be referred to the superintendent and Board of Education for a possible expulsion of up to one year. The principal shall immediately provide notice to the student's parent or guardian regarding any violation of the Safe School Policy.

## **Sexual Harassment Policy**

This is a summary. The complete policy is available in the school office.

The district and school encourage all victims and persons with knowledge of sexual harassment to report the harassment immediately. All complainants have the right to be free from retaliation of any kind. The school and district will promptly investigate all formal, informal, verbal and written complaints of sexual harassment and take prompt corrective action to end the harassment.

Sexual harassment means unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct or communications of a sexual nature, and any other gender based harassment, whether initiated by students, school employees or visitors. Students are encouraged to tell the harasser to stop the conduct because it is unwelcome.

The principal will conduct a review when she receives a verbal or written complaint of sexual harassment or if she observes sexual harassment. Any individual who violates this policy will be subject to appropriate disciplinary action under applicable school discipline policies and the Kane District Safe School Policy. An individual who violates this policy may be subject to suspension, exclusion, probation, termination, or alternative placement. In addition, students who violate this policy may lose the privilege of participating in extra-curricular activities. Anything involving sexual assault, rape, or any other activity of a criminal nature will be reported to appropriate law enforcement authorities.

Students served under IDEA, Section 504, of the Americans with Disabilities Act shall have no disciplinary action, change of placement, or other steps taken without convening a multi-disciplinary team to determine the extent to which the harassing behavior is a manifestation of the student's disability.

False, malicious or frivolous complaints of sexual harassment shall result in corrective or disciplinary action taken against the complainant.

## **Discrimination**

No person in the United States shall, on the grounds of race, color, national origin, disability, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. If you have any concerns or questions, please contact the KCSD Federal Programs Director, April Riddle, at (435)644-2555 or Principal Braxton Bateman at (435)644-5800.

## **Child Find**

In accordance with Part B requirements of the Individuals with Disabilities Education Act and with the Utah State Board of Education Special Education Rules, Kane County School District offers free assessments and evaluation for children, aged birth through 21 who parents, teachers, or others suspect of having a disability.

Kane School District is committed to ensuring that those students are identified, located, and evaluated, regardless of the severity of the disability, to identify if the student is in need of special education and related services. This child find requirement and practice also applies to those students enrolled in private schools.

If you suspect that a child who is not receiving special education services is in need of an evaluation to determine if that need exists, please contact April Riddle, Kane District Federal Programs Director at 435-644-2555 or the special education teacher at your neighborhood school.

## **Illicit Drugs/Controlled Substances**

***YOU ARE HEREBY NOTIFIED that use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful and that it is a violation of the policy of this school district for any student to distribute, dispense, possess, use, or be under the influence of any alcoholic beverage, malt beverage or fortified wine or other intoxicating liquor or unlawfully manufacture, distribute, dispense, possess or use or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, anabolic steroid or any other controlled substance as defined in Schedules I through V of Section 202 of Controlled Substances Act (21 U.S.C. § 812) and as further defined by regulation at 21 C.F.R. 1308.11 through 1308.15, before, during or after school hours, at school or in any other school district location as defined below.***

***"School district location" means in any school building and on any school premises; in any school-owned vehicle or in any other school approved vehicle used to transport students to and from school or other school activities; off-school property at any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, or during any period of time when the student is under the supervision of school district personnel or otherwise engaged in a school district activity.***

***Any student who violates the terms of the school district's Drug and Alcohol Policy is subject to the discipline outlined in the school district's policies including all disciplinary sanctions consistent with local, state and federal law, up to and including expulsion and referral for prosecution and/or completion of an appropriate rehabilitation program.***

***YOU ARE FURTHER NOTIFIED that compliance with this policy is mandatory. Section 5145 of the Drug Free Schools and Community Act (Public Law 101-226).***

## Basic KMS Emergency Plan

\*This is a copy of the simplified protocols we use for emergency drills.

# IN AN EMERGENCY TAKE ACTION



### **HOLD! In your room or area. Clear the halls.**

#### **STUDENTS**

Clear the hallways and remain in room or area until the "All Clear" is announced  
Do business as usual

#### **ADULTS**

Close and lock the door  
Account for students and adults  
Do business as usual



### **SECURE!**

#### **Get inside. Lock outside doors.**

#### **STUDENTS**

Return to inside of building  
Do business as usual

#### **ADULTS**

Bring everyone indoors  
Lock outside doors  
Increase situational awareness  
Account for students and adults  
Do business as usual



### **LOCKDOWN! Locks, lights, out of sight.**

#### **STUDENTS**

Move away from sight  
Maintain silence  
Do not open the door

#### **ADULTS**

Recover students from hallway if possible  
Lock the classroom door  
Turn out the lights  
Move away from sight  
Maintain silence  
Do not open the door  
Prepare to evade or defend



### **EVACUATE! (A location may be specified)**

#### **STUDENTS**

Leave stuff behind if required to  
If possible, bring your phone  
Follow instructions

#### **ADULTS**

Lead students to Evacuation location  
Account for students and adults  
Notify if missing, extra or injured students or adults



### **SHELTER! Hazard and safety strategy.**

#### **STUDENTS**

Use appropriate safety strategy for the hazard

#### **Hazard**

Tornado  
Hazmat  
Earthquake  
Tsunami

#### **Safety Strategy**

Evacuate to shelter area  
Seal the room  
Drop, cover and hold  
Get to high ground

#### **ADULTS**

Lead safety strategy  
Account for students and adults  
Notify if missing, extra or injured students or adults

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Periodic drills take place at school to prepare students and staff for emergency situations.

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We encourage our students and staff to report unusual behavior. This may include threats, discussions of weapons, talk of suicide, drug or alcohol use, or explosive materials. Strict confidentiality in reporting is enforced. Safe UT App can be used for this purpose.

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In all emergency situations, school staff is trained to determine the best course of action for the protection of students. Not all emergency situations allow us to follow a specific set of steps, but rather force us to use intuition and follow instincts based on safety training.

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There are concealed weapons permit carriers on staff at Kanab Middle School.

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Kanab Middle School staff will adhere to all district policies and district level safety and emergency preparedness plans.

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Fire/Evacuation Drills are the most common. When the fire alarm sounds, students should exit the building according to the classroom evacuation plan. If a student is in the restroom, he/she should exit the building through the nearest exit and report to the nearest teacher.

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Lockdown Drills are issued when students must be secured in their location. A “Lockdown! Locks, Lights, Out of Sight” intercom alert is issued. Teachers lock their classroom doors and secure their students until an “All Clear” is issued. If a student is in the restroom during a Lockdown Drill, he/she should remain in the restroom until the all clear signal is given or until directed by school or police personnel.

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In an Earthquake Drill, students should quickly move to a place that offers protection for their head and as much of their body as possible. There is a danger of heavy objects falling in the classroom, so students should be observant and move away from dangerous spots. There is a danger of power lines breaking and dropping on students who are outside. Faculty members and students should take precautions to stay away from falling objects. School officials will coordinate efforts and departure procedures with district and community emergency agencies and directors.

## **REUNIFICATION PLAN**

### **FAMILY REUNIFICATION**

- Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release
- Reunifications may occur at a different location than at the school a student attends

### **NOTIFICATION**

- Using the Blackboard System, and in coordination with the District Office, the local Public Information Officer will notify parents of pick up time and location

### **ACTIONS TAKEN BEFORE REUNIFICATION**

- An Incident Command Structure will be established to include a Director of Transportation, a Public Information Officer, greeters, and runners
- The local Director of Transportation will establish a traffic pattern in anticipation of several hundred cars descending upon the school at once
- A primary and secondary reunification point will be established
- Hard copies of student lists shall be maintained and routinely updated in the event that the Student Information System cannot be accessed

### **PARENT/GUARDIAN EXPECTATIONS**

- Students will only be released to parents, guardians or other emergency contacts listed in the Student Information System authorized to check them out
- Parents/guardians will bring identification to the reunification site
- Students whose parent/guardian cannot pick them up will be held at the school until such time as they are able to do so

### **ACTIONS TAKEN DURING REUNIFICATION**

- Parents/guardians will be greeted at a pre- determined reunification site
- Parents/guardians will provide identification to the greeter
- Following confirmation that the parent/guardian is permitted to check-out the child a runner will be sent with a piece of paper to retrieve the student
- The parent/guardian will retain a portion of the slip of paper identifying them as responsible for the student
- The parent/guardian will go to a pre-determined location and await the runner who will reunite the them with their student

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Resources for Help:

Southwest Mental Health 644.4532 or  
4533 (business hours)

National Crisis Line  
1.800.784.2433

Adolescent Suicide Hotline  
1.800.621.4000  
Or call 911 and ask for help.

NAMI (National Alliance for the Mentally Ill)  
309 E. 100 S.  
Salt Lake City, UT 84111 Toll  
Free 1.877.230.6264  
Email: [education@namiut.org](mailto:education@namiut.org) Website: [www.namiut.org](http://www.namiut.org)

SafeUT App  
Direct Call line 1.800.273.8255

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Dear KMS Parents/Guardians:

Should an emergency or disaster situation ever arise in our area while school is in session, we want you to be aware that the schools have made preparations to respond effectively to such situations. In fact, public schools in Utah are built to meet stringent construction standards and they may be safer than your own home in the event of a disaster.

Should we have a major disaster during school hours, your student will be cared for at our school. The Kane School District has a detailed disaster plan that has been formulated to respond to a major catastrophe. Your cooperation is necessary in any emergency. In the event of a serious emergency, students will be kept at school until parents are notified of pick up procedures. Students will be released only to parents and persons identified on the school enrollment card.

Please DO NOT call the school. Telephone lines will be needed for emergency communications. You will receive notification through Blackboard/Parentlink. This Internet based system will send emergency notification to every parent/guardian within minutes. Messages will be sent by telephone, cell phone, e-mail, pager and PDA in any combination. This is why it is very important that you make sure contact information is up-to-date on registration day and that you inform the secretaries any time there is a change. Thanks for helping us in this effort.

Sincerely,



## **Equal Educational Opportunities**

### **General—**

The Board of Education of the Kane School District does not discriminate on the basis of sex in its programs and activities and is required by Title IX and 34 CFR Part 106 not to

discriminate on the basis of sex, including but not limited to such discrimination in admission and employment.

Notice of this policy shall be given to all students seeking admission and their parents and shall be included in student handbooks. Questions about rights under Title IX and about the application of Title IX to the District can be directed to the Title IX Coordinator identified in this policy or to the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

[34 CFR § 106.8\(b\)\(1\)](#)  
[20 U.S.C. § 1701-21](#)

No officer or employee of the District, when acting or purporting to act in official capacity, shall refuse to permit any student to participate in any school program because of the student's race, color, creed, sex, national origin, marital status, political or religious belief, physical or mental condition, family, social, or cultural background, or sexual orientation.

[Utah Admin. Rules 277-515-3\(6\)\(c\) \(December 1, 2017\)](#)

The District encourages all victims of sex discrimination and persons with knowledge of sex discrimination to immediately report that to the Title IX Coordinator or an administrator. All complainants have the right to be free from retaliation of any kind.

Complaints relating to sexual harassment (one form of sex discrimination) are addressed under Policy FHAB and Policy DKB. Complaints regarding other types of sex discrimination may be addressed through the grievance procedures set out in Policy FGE (for students) and Policy DHC (for employees).

*34 CFR § 106.8(c)*

### **Title IX Coordinator—**

The District shall designate one or more employees to serve as Title IX Coordinator. The Title IX Coordinator is responsible and has authority to coordinate the District's compliance with Title IX, including but not limited to responding to complaints of sex discrimination. The designated Title IX Coordinator for the District is: Braxton Bateman.

The contact information for the Title IX Coordinator is:

Name: Braxton Bateman Title/Position Principal/Title IX Coordinator

Mailing Address: 690 S Cowboy Way Kanab UT, 84741

Office Email: [titleIX@kane.k12.ut.us](mailto:titleIX@kane.k12.ut.us) Telephone 435-644-5800

Reports about any form of sex discrimination (including sexual harassment) may be made to the Title IX Coordinator by any person (whether or not the discrimination was directed at that person) using any of the contact methods listed above or by any other means and at any time (including during non-business hours).

*34 CFR § 106.8(a)*

### **Retaliation Prohibited—**

It is prohibited to intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or implementing regulations or this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing relating to any type of sex discrimination.

Prohibited retaliation includes acting with the purpose of interfering with any right or privilege secured by Title IX or implementing regulations or this policy by intimidation, threats, coercion, or discrimination. If brought for the purpose of interfering with these rights, prohibited retaliation includes charges against an individual for violations that do not involve sex discrimination but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment.

Reports of retaliation should be made to the Title IX Coordinator designated in this policy. Complaints regarding retaliation against a student may be raised under Policy FGE or as applicable under Policy FGAD or regarding retaliation against an employee under Policy DHC or as applicable under Policy DLA or Policy DLB.

*34 CFR § 106.71(a)*

### **Confidentiality—**

Except to the extent required to appropriately respond to complaints of sex discrimination, or as required by law, the District shall keep confidential the identity of

(a) any individual who reports or complains of sex discrimination (including filing a formal complaint), (b) any individual reported to have perpetrated sex discrimination, and (c) any witness regarding sex discrimination. Except to the extent that maintaining confidentiality would impair the District's ability to provide supportive measures, the District shall keep confidential any supportive measures provided to a complainant or accused individual. (In appropriately responding to complaints of sex discrimination, the District may need to disclose the identity of individuals for purposes of an appropriate investigation and following the grievance process or for purposes of appropriate supportive measures.) Disclosure is also allowed to the extent permitted by FERPA and its implementing regulations.

*34 CFR § 106.71(a)*

*34 CFR § 106.30(a)*

Where a complaint involves allegations of child abuse, the complaint shall be immediately reported to appropriate authorities and the confidentiality of the information will be maintained as required by [Utah Code § 62A-4a-412](#). (See Policy DDA.)

[Utah Code § 62A-4a-403 \(2018\)](#)

[Utah Code § 62A-4a-412 \(2020\)](#)

### **Students with Disabilities—**

The District shall provide a free appropriate public education (FAPE) to all qualified students with disabilities who are residents of the District, between the ages of three and twenty-two, and who have not graduated from high school. This includes regular or special education and related services designed to meet the individual educational needs of each

qualified student with a disability as effectively as the needs of students without disabilities.

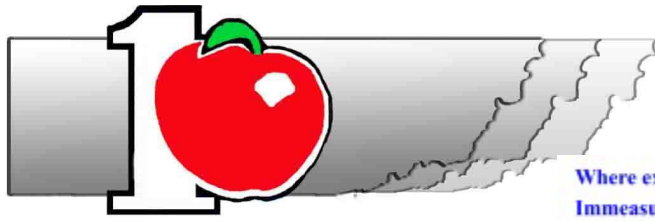
This obligation is in accordance with Section 504 of the Rehabilitation Act of 1973 (34 CFR § 104.33), the Individuals with Disabilities Education Act (IDEA), and applicable provisions of Utah law.

[34 CFR § 104.33](#)

[Utah Code § 53E-7-201\(8\) \(2019\)](#)

[Utah Code § 53E-7-202 \(2019\)](#) [Utah](#)

[Code § 53E-7-207 \(2019\)](#)



Where excellent instruction empowers  
Immeasurable opportunities . . .

**L. BEN DALTON**  
Superintendent

**CARY A. REESE, CPA**  
Business Manager

## **Kane School District**

July 25, 2026

Dear Parents/Guardians;

According to the Elementary and Secondary Education Act, you have the right to know the professional qualifications of your student's classroom teacher. If you are interested in obtaining this information, please contact your school principal. This information can also be accessed on the Utah State Office Web page at <https://cactus.schools.utah.gov/PersonSearch>

Thank you,

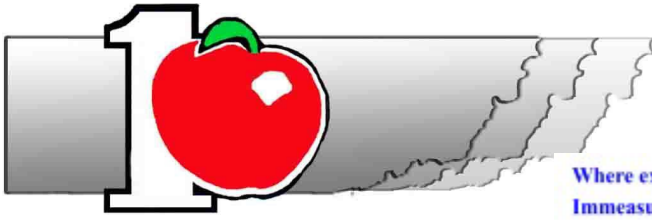
Jim Wood, Federal Programs Director

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746 South 175 East

Kanab, UT 84741

Phone (435) 644-2555



**L. BEN DALTON**  
Superintendent

**CARY A. REESE, CPA**  
Business Manager

August 2026

Dear Parent:

A school bus is the safest means of transportation available. School transportation personnel have earned this safety record because of a sincere regard for the safety of their passengers. To maintain and improve this record, all efforts are made at state and federal levels to find ways to improve school bus safety standards.

You can help us immeasurably in our efforts by becoming aware of bus safety rules and making sure your children understand them.

Included is a copy of our bus rules, which come to us from State Law and Regulations by the local Board of Education. Since a very high percentage of our school children are bus riders and some of them must travel long distances, it is imperative for their safety and comfort that they understand and follow these rules.

Will you please read and explain each rule with your student, so they may have a complete understanding of what is expected of them.

Vandalism has increased to the point that we have installed video cameras on the buses. If your child misbehaves or is responsible for vandalism on the bus, you will be called in for a conference with the student and the principal. Students found responsible for destruction of school property will be asked to reimburse the District for the cost of the damages and may be expelled from school and from riding the bus.

**Please help your child's bus driver successfully perform his or her highly responsible task.**

### **RULES OF CONDUCT FOR SCHOOL BUS RIDERS**

The students on the bus are under the immediate supervision of the bus driver and are thus subject to the rules set by the School Board and the State. Any infraction of these rules by a student is to be documented on a Bus Conduct Report concerning the disciplinary infraction with copies distributed to the principal, the parents, and kept on record by the transportation department.

**The safety of the bus passenger is the most important part of school bus transportation.** Efficient and effective use of school buses is another important factor of the school transportation system.

In order to provide safety to passengers and effective use of buses, the following rules are established to regulate conduct of school bus passengers.

1. Stand in an orderly single file line at pick-up points until the bus comes to a complete halt.
2. Enter the bus in an orderly fashion and go directly to your assigned seat.
3. All passengers must be seated while the bus is in motion.
4. At your stop, remain in your seat until the bus has fully stopped. Then enter the aisle and go directly to the front exit door.

Loud talking, use of profanity, fighting, throwing things, smoking, damaging the bus or bus seats, standing, eating or drinking, are examples of activities that draw attention of the bus driver from his/her main task of safe operation of the bus. Such actions, or any other distracting action by the riders, create a safety hazard by demanding unnecessary attention of the driver and are forms of misconduct. Misconduct at bus stops is also considered a violation and shall be cause for disciplinary action.

When a rider is guilty of misconduct on the bus or at the bus stop, it will be reported to the principal of his/her school. Parent will be held responsible for any bus damage that may result from the student's misconduct. Misconduct may be cause to deny the privilege of transportation to the student. The following procedures will be taken by school administration. Misconduct citations will be issued as follows:

1 <sup>st</sup> Offense:	Student given a verbal warning (bus driver).
2 <sup>nd</sup> Offense/1 <sup>st</sup> Citation:	Student/Parent given a written warning (bus driver, school administration and parents).
3 <sup>rd</sup> Offense/2 <sup>nd</sup> Citation:	Student/Parent given a written warning. Student denied bus privilege for 3 days. A parent conference is required before student can return to the bus.
4 <sup>th</sup> Offense/3 <sup>rd</sup> Citation:	Student given a written warning. Bus privileges denied for 10 days. A parent conference is required before student can return to bus.
5 <sup>th</sup> Offense/4 <sup>th</sup> Citation:	Transportation privilege denied for the remainder of the school year (school administration and school board).

Offenses such as smoking, drugs, weapons, damaging the bus, or harming another student will be handled as 3<sup>rd</sup> citation level on the 1<sup>st</sup> offense. Violation of the law will be reported to the sheriff's office for investigation and prosecution.

Parents are to contact the school to schedule an appointment with the administration and the bus driver. The student will also attend. Parents are always encouraged to schedule an appointment anytime they have a concern.

**The Utah State Office of Education provides in lieu of transportation** funding to School Districts for reimbursing parents or guardians for the transportation of their child to and from school if no bus service is provided. In order for bus service to be provided there has to be a minimum of 10 or more students.

The following are the **State Guidelines for bus transportation of students** to and from school:

1. **Elementary (Grades K-6): Pupils who live one and one-half miles or more** from the school that the local board of education has assigned them to attend.
2. **Secondary (Grades 7-12): Pupils who live two miles or more** from the school that the local board of education has assigned them to attend.
3. **Pupils with disabilities whose IEP requires transportation are eligible regardless of distance** from the school.
4. It is the aim of the State Office of Education, in keeping with the "Inclusion" concept, to arrange transportation for the student, with disabilities as closely as possible to that of the student without disabilities. Whenever possible, students with disabilities will ride with students without disabilities on regular routes.
5. Students who attend school for at least one-half day at an alternate location as assigned by the local board of education may be expected to walk reasonable distances between schools.

These payments are disbursed to parents or guardians twice a year in February and July. Payments are based on 35 cents per round trip mile for the number of days your child attends school during the school year. If you drive in a car pool transporting your child, you are reimbursed only for the miles per day that you drive in the car pool.

If you feel you are eligible for this in lieu of transportation reimbursement, please advise the secretary at the school so she can provide days of attendance for your child to the School District Office for the disbursement of funds. If you drive in a car pool keep track of the days that you drive and turn the information in monthly to the school secretary.

We are making notification of this in lieu of transportation payment to all parents and guardians of students, as we do not want to overlook someone that should be receiving this reimbursement.

If you are eligible for bus travel and would like to signup/information,  
please create an account using BusRight. See Below



# KMS Positive Behavior Plan

## ***Focus***

In order to address future student use of tobacco, alcohol, electronic cigarette products, and other controlled substances, Kanab Middle School will address peer pressure, mental health, and meaningful relationships. KMS will accomplish this by placing focus on and implementing positive behavioral interventions and supports, restorative practices, trauma-sensitive practices, and social-emotional learning.

## ***Data/Input used***

- KMS Community Council
- SIS Discipline Data
- SIS Attendance Data
- Stakeholder Input survey-input from parents, students, staff, and students
- School Rewards reports

Positive Praise	Students receive positive statements from all staff members for making good choices and following rules.
Notes and Phone Calls	Occasionally, teachers will write or call parents with positive news about their child.
School Rewards/Store	Teachers and staff can award points to students who follow the rules, being academically successful, good behavior, and/or who are going out of their way to help. Students who receive points are able to spend their points on an item in our school store.
Awards Assemblies	Two top performing students from each class are recognized throughout the year at the end of the term in an assembly in front of the whole school.
Class Rewards	Students can earn special rewards and privileges in their classroom for following the rules.
Makeup/Free Period	Occasionally, we hold a makeup/free time period where students who have C's or above in all classes attend a fun activity. Students who are below a C in any of their classes attend makeup time during this time and receive remediation to get caught up.
Honor Roll	Students who make the Honor Roll are posted in the local newspaper to celebrate their achievement.
End of Year Celebration	At the end of the year, the school celebrates their successes with an activity. This can be done through class parties or school wide celebration activities.
Catch My Breath	All 8 <sup>th</sup> grade students take this online course provided by the Southwest Health Dept. in Health class. This course explores vape research, how vape companies target teens, and tools to prevent teen use.

School Counseling	We have a school counselor who provides services to our students. Some are referred to a contracted serviced therapy provider if needed.
Red Ribbon Week	Student Council oversees Red Ribbon Week at KMS by providing awareness to students.
Digital Citizenship	Occasionally, teachers provide digital citizenship lessons to students to help them be better citizens online. This assists with meaningful relationships and good mental health.
Lasso Program	Teachers identify students who are in need of additional support. They look for ways to make an added positive influence within the student's day at school.
SEDC Behavioral Support	SEDC provides a Board Certified Behavioral Analyst for support with students who need additional support.
Teacher Trainings	KMS staff and faculty have received multiple trainings pertaining to emotional/behavioral interventions and support.
Character Ed Class	7 <sup>th</sup> Grade students attend a character Ed course discussing character traits- Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship

## KMS DISCIPLINE PLAN

### Teacher Individual Discipline Plan

#### Level 1

1. Warning
2. Teacher's individual discipline plan-Rules posted in room, procedures to address students who are/are not following classroom rules and expectations are also posted
3. Parent contacted

#### Level 2

1. Removal from classroom to Principal's office.

### Principal Plan

#### Level 1

1. Parent contact
2. Conference with student

#### Level 2

1. Parent contact
2. Conference with parents
3. Potential ISS
4. Potential counseling/resiliency skills/coping skills

#### ISS (In School Suspension)

1. Student starts school 5 minutes early
2. Student may be held up to 5 minutes after last bell
3. Student will raise hand for help

### Important: Discipline is about teaching, not about punishment

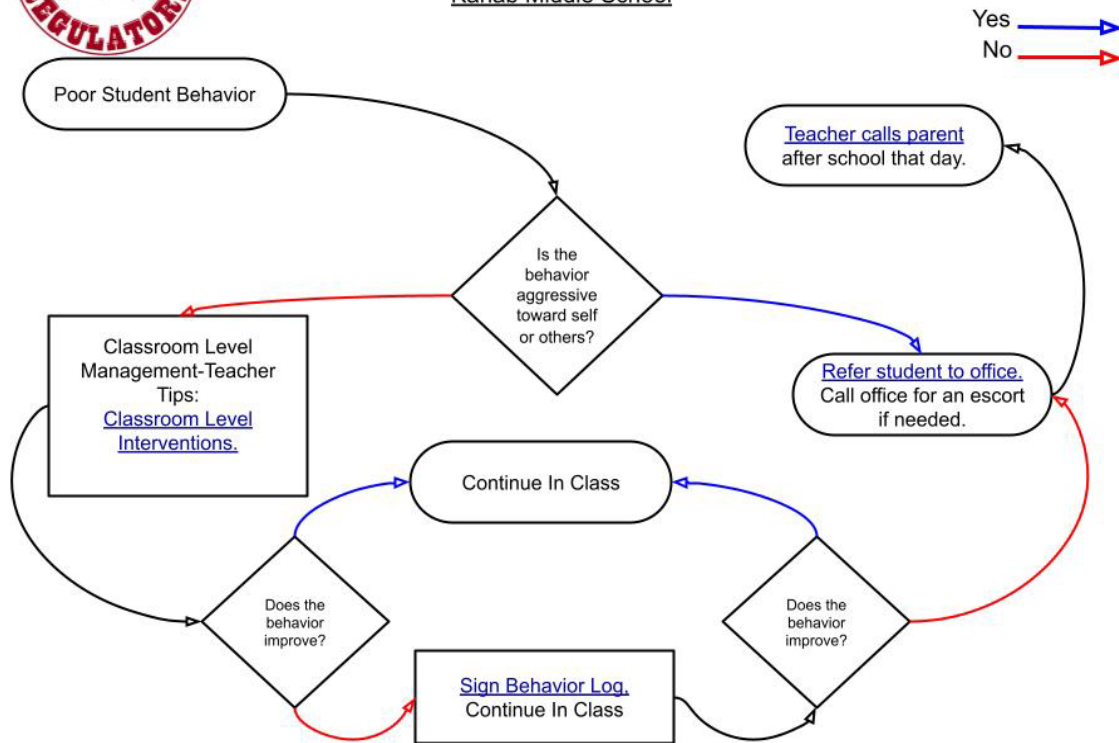
School Discipline is designed first and foremost to keep school a safe place emotionally, socially and physically. Discipline should also be an instructive support system that allows students to learn why certain behaviors are inappropriate and to learn and practice positive replacement behaviors. Ideally, it helps students accept responsibility for their misbehavior and repair any damage done to their school relationships as a result of their bad choices. Just as in real life, there are often consequences to misbehavior and those too are designed to be a learning experience that repairs relationships. Quite often when we hurt others and damage our relationships, it is not possible to completely repair the situation and thus other consequences are required to ensure we have done everything we can to right our wrongs.

We appreciate your support as a parent or guardian of a Kanab Middle School student to help us accomplish this goal. We have a school-wide positive behavioral intervention and support system with multiple tiers of support to encourage positive behavior and to support students struggling with behavior problems.



# Classroom Behavior Behavior Log & Office Referral Process

Kanab Middle School



## RESTORATIVE PRACTICES

We strongly believe that school discipline should focus on teaching rather than focus on punishment. When appropriate and as often as possible, we strive to have students reflect on their behavior and come up with a plan to right the wrong. Restorative practices are used here at Kanab Middle School to help resolve conflict between students and to prevent future harm. Restorative practices give those harmed an opportunity to let those responsible know how it has affected them. In turn, those responsible for the harm are able to reflect on the situation and make plans to make it right.

The following are questions that are typically used when implementing restorative practices:

### Restorative Questions I (to respond to challenging behavior):

- What happened?
- What were you thinking at the time?
- What have you thought about since?
- Who has been affected by what you have done? In what way?
- What do you think you need to do to make it right?

## Restorative Questions II (to help those harmed by others' actions):

- What did you think when you realized what had happened?
- What impact has this incident had on you and others?
- What has been the hardest thing for you?
- What do you think needs to happen to make it right?

## ABIDE BY THE "BIG SIX" EXPECTATIONS OF KMS

We believe that our students are very responsible and disciplined. Procedures are in place when students fail to comply with school expectations and management procedures. If these rules are violated, consequences will follow. Parents are contacted and if needed, the local police and/or other district and community resources will become involved.

1. **Fighting, harassment, bullying and intimidation** are strictly forbidden. These acts will result in a detention and may include one to five days of placement in either in-school or out-of-school suspension.
2. **Disrespect, insubordination and lack of diligence** to an administrator, teacher, staff member, other student(s) or guest are not acceptable. These acts will result in out-of-school or in-school suspension and/or detention and a parent conference.
3. **Attendance** is very important. An unexcused absence is a violation of state laws. Students who are chronically absent from school will, with their parents, be referred to the Juvenile Court System and/or the Division of Family Services for educational neglect.
4. **Theft** is a crime against both individuals and society. Acts of theft will be referred to the school principal, local law enforcement, and juvenile court authorities. The school may assign the violator in-school or out-of-school suspension and/or detention.
5. **Possession, use, and/or distribution of illegal drugs or substances, tobacco or vaping devices, or alcohol** are strictly forbidden at KMS and its surrounding premises. Parents will be notified, and violators will immediately be referred to the school principal. The school will strictly adhere to the district drug, alcohol, and illegal substance policy.
6. **Vandalizing school property** is not acceptable and will not be tolerated. Full restitution will be required of those students who commit this offense. Parents will be contacted and possible referral to the local police department will be made. In-school or out-of-school suspension may also be used. Rewards may be offered to those who can assist in identifying those students who have vandalized the school in any way.